

**TEXAS BOARD OF VETERINARY MEDICAL EXAMINERS**  
**BOARD MEETING MINUTES**  
**June 13th, 2022 at 9:00 a.m.**

The Texas Board of Veterinary Medical Examiners met for a scheduled meeting on Monday, June 13th, at 9:00am in person and via a Zoom conference call that was later uploaded to YouTube.

**Agenda Item 1. Full Board Call to Order, Roll Call.**

Keith Pardue, Board President, called the meeting to order at 9:03 am. Board Members present were Keith Pardue, JD, Board President Lynn Criner, DVM, Secretary; Samantha Mixon, DVM; Michael White, DVM; Randy Skaggs, DVM; Sue Allen, LVT; and Victoria Whitehead. Board Staff present were: Interim Executive Director, Mike Tacker, General Counsel, John Hargis; CFO, Ernesto Palacios, Licensing Supervisor, Wanda Bennett, Legal Secretary, Sarah Foran; Purchaser, Mary Blenis, Legal Compliance Investigator, Jerod Honrath, Investigators Kandace Van Vlerah and Juan Dockens. Raquel Olivier was absent.

**Agenda Item 2. Citizen Comments**

- Jodi Ware
- Jason Wojdylo

**Agenda Item 3. Consideration and Approval April 26th Minutes**

*Dr. Criner moved and Dr. Mixon seconded, unanimously passed.*

**Agenda Item 4. Consideration and Approval of Special Meeting Minutes May 23rd**

*Dr. Criner moved and Dr. Mixon seconded, unanimously passed.*

**Agenda Item 5. Progress report from Interim ED on data management software.**

Kandace Van Vlerah spoke on the status of the data management system. The database is on a renewal system, without payment the database is lost. 80% is supposed to be done but is not 100%. 20% not functional.

Mike Tacker followed up with new companies and possibilities for switching based on cost and efficiency. November Sunset deadline does not look doable.

Finance committee would like to see where they can help with data.

Wanda Bennett spoke about her experience with InLumon and what licensing is dealing with.

*A request to get board support. Dr. Criner motioned, Dr. Mixon seconded. It was passed unanimously.*

**Agenda Item 6. Discussion and possible action to approve the posting for a permanent Executive Director position**

The board will vote on executive committee at July Meeting  
The Executive Director posting to be postponed to July meeting.

*A request to postpone to July after executive committee. Motioned by Dr. Criner, seconded by Dr. Skaggs.*

*It was passed unanimously.*

**Agenda Item 7. Discussion and possible action on adopting a social media**

Ms. Whitehead explained the importance of having a social media policy to help both the agency and public.

*Board wants to postpone vote until next meeting to do research.*

**Agenda Item 8. Discussion and possible action on creation of bylaws committee**

Dr. Mixon explains that the agency is running without by-laws.

*A request to create a by-laws committee and have by-laws. Motioned by Dr. Mixon, seconded by Dr. Criner.*

*It was passed unanimously.*

**Agenda Item 9. Discussion and Possible action on update of the Staff General Manual.**

Dr. Mixon requests to update the Staff General Manual.

*Dr. Mixon motioned for the rules committee to spearhead the effort. Ms. Whitehead seconded the motion.*

*It passed unanimously.*

**Agenda Item 10. Discussion regarding holding policy maker(s) accountable in multi-veterinarian practices for making policies that result in lay staff performing triage of patients prior to the veterinarian seeing the patient**

Dr. White explains experience with lay staff and veterinarians triage issues. Dr. Criner explains law regarding 801.451 and 801.452 to deal with these issues. Dr. Mixon goes over impositions that can be made on those at fault.

**Agenda Item 11. Discussion regarding going back to written meeting minutes, not only providing video**

Dr. White requests the written minutes instead of just video as a service to the public.

*Dr. Mixon moved to return to written minutes. Dr. Criner seconded the motion.*

*It passed unanimously.*

**Agenda Item 12. Discussion regarding non-medical expertise cases that were previously delegated to a committee of board staff to review and now sending those cases back to board members to review**

Dr. Criner found that many cases that were considered non-medical are actually medical and the cases are not moving quickly.

*Dr. Criner motioned for board members to take back staff conferences. Dr. Mixon seconded.*

*It passed unanimously.*

**Agenda Item 13. Consideration and Approval of Agreed Orders**

CP 20-287

CP 20-398

CP 21-423

*None of the cases were pulled. Motioned by Dr. White and seconded by Dr. Criner.*

*All cases were approved unanimously.*

**Agenda Item 14. Discussion of possible agenda items for July 12<sup>th</sup> meeting.**

- Vote on vice president and secretary.
- Social Media Policy vote.
- Rule for veterinary technicians language
- Agenda have agenda items for each committee to give update.
- A report from legal, licensing, investigation and finance.

**Agenda Item 15. Adjourn.**

**This meeting was called to end at 10:25 am.#**